



Rules on Membership Requirements

1. **Definitions**

- 1.1 ACPM – The Association of Construction Project Managers
- 1.2 Act – The Project and Construction Management Professions Act 2000 (Act 48 of 2000)
- 1.3 Approved – approved by Exco
- 1.4 Approved Educational Qualification – An Approved four-year technical qualification applicable to the construction industry, obtained from an Approved tertiary educational institution.
- 1.5 Constitution – the constitution of the ACPM
- 1.6 Construction Project Management - the overall management of a Project from inception to completion, the minimum extent of which has been broadly defined by the ACPM in the Scope of Services
- 1.7 Exco – the Executive Committee of the ACPM
- 1.8 Principal – a director, partner or member of a duly registered professional practice, as the case may be
- 1.9 Project - the design and construction of undertakings in the built environment
- 1.10 Rules – these rules of membership requirements
- 1.11 Scope of Services – the particular management duties defined in the ACPM's recommended Client-Project Manager Agreement as published from time to time

2. **General**

- 2.1.1 Student Members
- 2.1.2 Associate Members
- 2.1.3 Affiliated Members
- 2.1.4 Full Members
- 2.1.5 Honorary Members
- 2.1.6 Corporate Members



3. Rules for the category “Student Member”

3.1 A Student Member must:

- 3.1.1 Be registered at a tertiary educational institution for the purposes of studying towards an Approved Educational Qualification which is specifically in the field of Construction Project Management; and
- 3.1.2 Have passed the requirements for the first two years of the course; and
- 3.1.3 Have signed a declaration to abide by the Constitution, Rules and Code of Professional Conduct of the ACPM for the time being in force.

4. Rules for the category “Associate Member”

4.1 An Associate Member must:

- 4.1.1 Possess an Approved Educational Qualification. Exco will develop and maintain a schedule of Approved Educational Qualifications, which will be made available to prospective applicants.

The following are examples of Approved Educational Qualifications (provided same have been obtained from an Approved tertiary educational institution):

- BSc (civil engineering)
- BSc (construction management)
- BSc (building science)
- BSc (quantity surveying)
- BSc (architecture) (6 year)
- The equivalent B.Tech degrees
- A 4 year technical degree applicable to the building construction industry but not in the above list (eg in town planning) plus an acceptable MSc in construction project management
- Other qualifications that Exco deem to be equivalent to the above.

Approved Educational Qualifications may include foreign qualifications.

In approving educational qualifications, cognisance will be taken of accreditation of qualifications by the various other professional bodies and/or the Human Sciences Research Council. The ACPM does not intend to perform accreditation functions itself except where this is unavoidable.

Practical experience in lieu of Approved Educational Qualifications

Exco will give consideration to approving practical experience in lieu of an Approved Educational Qualification, provided that:

The practical experience has been combined with courses of tertiary education and training applicable to the construction industry; and

This alternative tertiary education and practical experience should have provided the applicant with equivalent technical knowledge to that which would have been



obtained through an Approved Educational Qualification. As a guide, 8 years of appropriate practical experience covering both professional and construction duties could be regarded as the minimum.

- 4.1.2 Be currently engaged in the field of Construction Project Management as a core activity, with a view to satisfying the requirements for becoming a Member. This may include professional practice or academic study; and
- 4.1.3 Be working under the supervision or guidance of a Member; and
- 4.1.4 Have signed a declaration to abide by the Constitution, Rules and Code of Professional Conduct of the ACPM for the time being in force.

5 Rules for the category “Affiliated Member”

5.1 An Affiliated Member must:

- 5.1.1 Possess an Approved Educational Qualification in terms Possess an Approved Educational Qualification. Exco will develop and maintain a schedule of Approved Educational Qualifications, which will be made available to prospective applicants.

The following are examples of Approved Educational Qualifications (provided same have been obtained from an Approved tertiary educational institution):

- BSc (civil engineering)
- BSc (construction management)
- BSc (building science)
- BSc (quantity surveying)
- BSc (architecture) (6 year)
- The equivalent B.Tech degrees
- A 4 year technical degree applicable to the building construction industry but not in the above list (eg in town planning) plus an acceptable MSc in construction project management
- Other qualifications that Exco deem to be equivalent to the above.

Approved Educational Qualifications may include foreign qualifications.

In approving educational qualifications, cognisance will be taken of accreditation of qualifications by the various other professional bodies and/or the Human Sciences Research Council. The ACPM does not intend to perform accreditation functions itself except where this is unavoidable.

Practical experience in lieu of Approved Educational Qualifications

Exco will give consideration to approving practical experience in lieu of an Approved Educational Qualification, provided that:

The practical experience has been combined with courses of tertiary education and training applicable to the construction industry; and



This alternative tertiary education and practical experience should have provided the applicant with equivalent technical knowledge to that which would have been obtained through an Approved Educational Qualification. As a guide, 8 years of appropriate practical experience covering both professional and construction duties could be regarded as the minimum.

- 5.1.2 Practice Construction Project Management from time to time and not necessarily as their core business; and
- 5.1.3 Have, in the opinion of the ACPM Exco, gained appropriate experience in the field of Construction Project Management; and
- 5.1.4 Have signed a declaration to abide by the Constitution, Rules and Code of Professional Conduct of the ACPM for the time being in force.

6 Rules for the category “Full Member”

6.1 A Full Member must:

- 6.1.1 Possess an Approved Educational Qualification Possess an Approved Educational Qualification. Exco will develop and maintain a schedule of Approved Educational Qualifications, which will be made available to prospective applicants.

The following are examples of Approved Educational Qualifications (provided same have been obtained from an Approved tertiary educational institution):

- BSc (civil engineering)
- BSc (construction management)
- BSc (building science)
- BSc (quantity surveying)
- BSc (architecture) (6 year)
- The equivalent B.Tech degrees
- A 4 year technical degree applicable to the building construction industry but not in the above list (eg in town planning) plus an acceptable MSc in construction project management
- Other qualifications that Exco deem to be equivalent to the above.

Approved Educational Qualifications may include foreign qualifications.

In approving educational qualifications, cognisance will be taken of accreditation of qualifications by the various other professional bodies and/or the Human Sciences Research Council. The ACPM does not intend to perform accreditation functions itself except where this is unavoidable.

Practical experience in lieu of Approved Educational Qualifications

Exco will give consideration to approving practical experience in lieu of an Approved Educational Qualification, provided that:



The practical experience has been combined with courses of tertiary education and training applicable to the construction industry; and

This alternative tertiary education and practical experience should have provided the applicant with equivalent technical knowledge to that which would have been obtained through an Approved Educational Qualification. As a guide, 8 years of appropriate practical experience covering both professional and construction duties could be regarded as the minimum.

- 6.1.2 Have had at least 4 years practical experience in the field of Construction Project Management that is acceptable to Exco and which has enabled the applicant to have demonstrated his competence to achieve effective results. This experience must have been obtained after the requirements given in 6.1.1 have been met. Exco will evaluate practical experience taking cognisance of the areas of Construction Project Management duties as set out in the recommended Scope of Services published by the ACPM. Applicants are required to submit details of their experience in the form of a portfolio in accordance therewith, together with applicable references; and
 - 6.1.3 Be currently engaged in the field of Construction Project Management as a core activity; and
 - 6.1.4 Have passed the requirements set by Exco for a professional interview of the applicant by an interview panel chosen by Exco, provided that this requirement has not been waived in terms of 6.3. The interview panel will comprise three Members who shall be members of Exco; and
 - 6.1.5 Be registered in terms of the Act as a Professional Construction Project Manager; and
 - 6.1.6 Have signed a declaration to abide by the Constitution, Rules and Code of Professional Conduct of the ACPM for the time being in force.
- 6.2 ACPM's Code of Professional Conduct requires *inter alia* that members undertake only work for which they are qualified and experienced. Members may have general or specialised experience. Specialised experience may be in any of the functions within the broad disciplines of Construction Project Management, such as time management, cost engineering, contract services, education, training, etc.
- 6.3 The professional interview referred to in 6.1.4 may be waived at the discretion of Exco until the Professional examination for Construction Project Management as referred to in 6.4 has been finalised.
- 6.4 It is intended that persons applying for the category Member on or after 31 December 2004 will be required to pass an examination in Construction Project Management, set either by ACPM or a body appointed by it or a body recognised by it.

7. **Rules for the categories “Honorary Associates” and “Honorary Members”**



7.1 No Rules in addition to the requirements stated in the Constitution apply to the categories “Honorary Associates” and “Honorary Members”.

8. **Rules for the category “Corporate Member”**

8.1 A Corporate Member must:

8.1.1 be a registered company, close corporation, partnership or division thereof whose main business purpose is the provision of professional Construction Project Management services(a practising entity); and

8.1.2 have submitted its company/partnership profile or brochure and details of at least three recent project assignments in which the practising entity or it's Principals has provided professional Construction Project Management services encompassing the minimum Scope of Services published by the ACPM. Client references must be supplied together with reasonable proof of the nature of the services provided; and

8.1.3 have a minimum of 2 Principals; and

8.1.4 have at least 50% by number with a minimum of 2 of the practising entity's Principals being Full Members of ACPM; and

8.1.5 have signed a declaration to abide by the Code of Professional Conduct for Corporate Members of the ACPM; and

8.1.6 have been accepted by Exco as a Corporate Member; and

8.1.7 not use the ACPM logo on any stationery other than that officially representing the authorized practicing entity only.

9. **Approved Educational Qualifications**

9.1 Exco will develop and maintain a schedule of Approved Educational Qualifications, which will be made available to prospective applicants.

9.2 The following are examples of Approved Educational Qualifications (provided same have been obtained from an Approved tertiary educational institution):

- BSc(civil engineering)
- BSc(construction management)
- BSc(building science)
- BSc(quantity surveying)
- BSc(architecture) (6 year)
- The equivalent B.Tech degrees
- A 4 year technical degree applicable to the building construction industry but not in the above list (eg in town planning) plus an acceptable MSc in construction project management
- Other qualifications that Exco deem to be equivalent to the above.



- 9.3 Approved Educational Qualifications may include foreign qualifications.
- 9.4 In approving educational qualifications, cognisance will be taken of accreditation of qualifications by the various other professional bodies and/or the Human Sciences Research Council. The ACPM does not intend to perform accreditation functions itself except where this is unavoidable.

10. **Practical experience in lieu of Approved Educational Qualifications**

- 10.1 Exco will give consideration to approving practical experience in lieu of an Approved Educational Qualification, provided that:
 - 10.1.1 The practical experience has been combined with courses of tertiary education and training applicable to the construction industry; and
 - 10.1.2 This alternative tertiary education and practical experience should have provided the applicant with equivalent technical knowledge to that which would have been obtained through an Approved Educational Qualification. As a guide, 8 years of appropriate practical experience covering both professional and construction duties could be regarded as the minimum.